

## **Bryn Mawr NRP Planning Committee Agenda**

**Monday, March 28, 2005; 7-8:30 PM, Room 136, Bryn Mawr Elementary School**

Attendees included: Diane Ashby, Vida Ditter, Rob Harris, Wendy Jerome, Greg Lecker, Kevina Munnich, Lee Munnich, Mary Lou Hill, and Stacy Sorenson.

- 1) Review summaries of the focus groups and survey results, organized by topic. A total of 70 different focus group participants (some attendees participated in 2 to 14 focus groups) contributed an estimated 150 person hours participating in 15 focus groups, not including an estimated 150 hours typing focus group comments and organizing these comments into matrices. A total of 148 (out of 317 surveys) responded to the survey. Remaining focus groups include a Business focus group (to be organized by Vida Ditter) and the Anwatin Middle School focus group this Wednesday, March 30 over lunch. Over the next few months, we will be working on assembling neighborhood action plan strategies. For comparison and your consideration, here are some facts, assumptions, and proposals related to our NRP Phase II Planning:
  - Phase I Neighborhood Action Plan (\$713,000) included 46 strategies. Phase II Funding is \$270,080.
  - We have already allocated \$10,715.50 for Phase II planning (photocopying, printing, mailings, surveys, weekend room rental and childcare for public meetings. We are trying to minimize expenditures so that these monies may be used for other Phase II strategies.
  - A rule of thumb is that not than about 10% of Phase II funding, or \$27,008 be allocated for neighborhood staff or independent contractors. As NRP Chair, Lecker suggests this amount, \$27,008, be allocated, with BMNA funding to match, for a neighborhood organizer for four years, from 2006 through 2009. During Phase I, BMNA has matched NRP funding (\$1 BMNA for every \$3 NRP) for our neighborhood organizer.
  - The Minneapolis NRP has mandated that 70% of Phase II funding be allocated to housing and housing related projects. Minneapolis NRP does allow all neighborhoods to deduct their administration allocation (for planning and for neighborhood “staff” or neighborhood organizers), before applying the 70% formula. Formerly, we had understood that the 70% would be applied to the full \$270,080. Looking at the minimum housing allocation in both ways, Bryn Mawr must allocate a minimum of about \$162,649.66 to \$189,000 to housing and housing related projects. It should be noted that some neighborhoods have allocated a greater than 70% to housing and greater than 10% to administration. The final housing allocation and the type(s) of housing programs this amount or more will fund will be made at the discretion of the Bryn Mawr NRP Planning Committee, with input from the neighborhood residents and businesses who have attended and will attend subsequent public meetings.
  - **Assuming** that the above described amounts of funding are deducted from the total Phase II funding of \$270,080, a total of \$43,300.50 to \$69,706.80 remains to be distributed among the non-housing and non-“staff” strategies that we will develop. Again, final allocations will be made at the discretion of the Bryn Mawr NRP Planning Committee, with input from the neighborhood residents and businesses who have attended and will attend subsequent public meetings.
- 2) As suggested at the February NRP Planning Committee, a day-long Charrette be organized. The April Bugle announces this Charrette: Saturday, April 23, 9 AM to 5 PM – NRP Phase II Planning Charrette - Bryn Mawr Elementary School Cafeteria and Gym (childcare). We invite all to come for the entire day or select one of two sessions: 9 AM-12:30 PM or 1:30-5:00 PM. We will provide child care all day and lunch from about 12:30 to 1:30 PM. Come and help us assemble solutions or strategies to address the issues the were brought up during more than 15 neighborhood focus groups and surveys.

A few facilitators and child caregivers, and planning are needed in preparation. After discussion among NRP Planning Committee Members the following changes to the tentative schedule have been suggested and will be made: 1) shorten the two introductory sessions, 2) invite consultants to present “best

practices” for outcomes we seek and to participate within each breakout session, 3) since housing will be the largest Phase II strategy, schedule housing for its own breakout sessions in the morning and schedule the remaining topic areas in the afternoon, 4) divide the housing strategy into the various categories described below, 5) shorten the break out sessions to 60 minutes and add in breaks, 6) schedule presentations from the morning breakout session participants immediately after the morning breakout session (and before lunch), rather than delaying this to the end of the day, and 7) remove the topic of Land Use/Land Use Development as an individual topic and include it within the topic areas where it makes sense. Please note that the topic of Land Use/Land Use Development does not include re-addressing the adopted Bryn Mawr Land Use Plan. Rather, the various breakout groups and subsequent committees are charged with applying, within their chosen topic area, the adopted LUP principles as well as the focus group and survey comments regarding Land Use. With these changes, the new schedule is amended as follows.

NRP Workshop (Charrette) Agenda includes the following:

9 - 9:20 AM	NRP Introduction, including a Description of the day's activities. Participants are asked to review Survey and Focus Group Comments as published on our website, on handouts that will be distributed to participants, and on posters distributed throughout the cafeteria. We won't bore folks by reading these comments to them.
9:20 – 9:45 AM	Brief presentations by consultants and explanation of breakout session tasks
9:45 – 10 AM	Break; form break out groups
10 AM – 11 AM	<p>Break Out Session #1: Study Program Areas - Participants select to participate in a housing discussion group to consider why NRP funds are necessary and to develop ways to implement NRP funding in one of several topics, while considering Land Use as described above:</p> <ul style="list-style-type: none"> <li>- Affordable housing</li> <li>- Guidelines for tear-downs, renovations, and expansions</li> <li>- New development</li> <li>- Senior housing</li> <li>- Improving existing housing stock, including code violations, energy efficiency, accessibility</li> <li>- Housing program education</li> </ul> <p>Discussion groups could be combined due to shortage of interest or participants.</p>
11 AM – 12 PM	Presentations by morning break out session groups – a brief, 5-10 minute presentation of the main results of their discussion
12:00 -1:30 PM	<p>Lunch</p> <p>BMNA Board allocated up to \$300 for beverages and a sandwich and salad buffet -- not funded by NRP monies.</p>
1:30 - 2:00 PM	Brief presentations by consultants and explanation of breakout session tasks
2:00 – 2:15 PM	Break; form break out groups
2:15 – 3:15 PM	Break Out Session #2: Study Program Areas - Participants select to participate

in a discussion group to consider focus group and survey comments, reasons why NRP funds are necessary and ways to implement NRP funding in one of several topics:

- Downtown Bryn Mawr and Land Use,
- Parks and Land Use,
- Traffic and Land Use,
- Schools,
- Community/Communication,
- Crime and Safety. If necessary, topic discussion

Discussion groups could be combined due to shortage of interest or participants.

3:15 – 4:15 PM      Presentations by afternoon break out session groups – a brief, 5-10 minute presentation of the main results of their discussion

4:15 – 4:30 PM      Next Steps and Closing Statements

G. Lecker proposes that the eight major subject areas be considered and that strategies within each subject be developed by the various subcommittees, committees or BMNA Board/Executive Committee:

- Housing      Housing Committee & interested NRP Planning Committee members
- Downtown BM      Downtown BM Committee; BMNBA; interested NRP Planning Com members
- Land Use      BMNA Land Use Committee & interested NRP Planning Committee members
- Traffic/Transit      Traffic Committee & interested NRP Planning Committee members
- Parks & Recreation      SPRC (School Parks Recreation & Community) Committee
- Schools      SRPC Committee & interested NRP Planning Committee members
- Community      Communication      BMNA Executive Committee & interested NRP Planning Committee members
- Crime/Safety      Interested NRP Planning Committee members, Rowena Hicks

#### **NRP Planning Schedule following the April 23 Charrette:**

- April – May 2005      BMNA NRP Planning Committee finalizes NRP Phase II Neighborhood Action Plan based on input from focus groups, surveys, and the April charrette. BMNA general membership considers the draft of the NRP Phase II Neighborhood Action Plan strategies/projects and offers additional suggestions
- July – Aug. 2005      BMNA general membership and NRP Planning Committee considers the draft of the NRP Phase II Neighborhood Action Plan and votes on funding priorities.
- Aug.-Oct. 2005      Funding allocations are assigned based on priority rankings from July and August. Final Neighborhood Action Plan is presented to BMNA board and to BMNA members via the neighborhood website (with copies available for check out at local businesses). Summaries of the Neighborhood Action Plan will be included in the Bryn Mawr Bugle.
- Nov./Dec. 2005      BMNA votes on the NRP Phase II Action Plan. BMNA submits NRP Phase II Neighborhood Action Plan to Minneapolis NRP, NRP Policy Board and Minneapolis City Council for their review and approval.

3) Phase I Review Report will be published by mid-April to the [www.bmna.org](http://www.bmna.org) website.

4) Survey comments will be posted to the [www.bmna.org](http://www.bmna.org) website.

#### **Next Meetings of the NRP Planning Committee:**

**Saturday, April 23, 2005; 9 AM to 5 PM at Bryn Mawr Elementary School Cafeteria**

**Monday, April 25, 2005; 7-8:30 PM at Bryn Mawr Elementary School Room 136**

**Monday, May 23, 2005; 7-8:30 PM at Bryn Mawr Elementary School Room 136**