



# BRYN MAWR NEIGHBORHOOD ASSOCIATION

## Board Meeting Minutes

Wednesday, April 13, 2016

7:00– 8:45 PM

Bryn Mawr Elementary School (Cafeteria)

1. Call to Order and Introductions- Kevin called the meeting to order. Introductions made. Quorum present and meeting called to order.

Board Members and Staff Present:

Kevin Thompson-President  
Jessica Wiley-VP and Area 3  
Dave Holets-Area 1  
Lynda Shaheen-Area 2  
Susan Verrett-Area 2  
Brian Treece-Area 3  
Dennie Juillerat-Area 3  
Chris Etz-Area 4  
Joanne Michalec-Area 4  
Barry Schade-Area 6  
Jay Peterson-Area 6  
JoEllyn Jolstad-Bugle Editor  
Patty Wycoff-Neighborhood Coordinator,  
Jeremy Staffield-Webmaster

Guests Present:

Lisa Goodman-City of Minneapolis  
Alyson Quinn-Area 7  
Cathy Skalicky-Area 4  
Brittany Larson-Area 5  
Georgia Cady-Area 3

2. Approval of today's agenda. Agenda was approved with addition of "Discussion of Assisted Fund Workshop".
3. Approval of minutes of last month's meeting. Minutes were approved.
4. City of Minneapolis: Councilmember Lisa Goodman's Report
  - Street sweeping has begun.
  - Yard waste pick up has started. Leave out with your garbage.

- Hennepin Lyndale construction update. Complete closure of Hennepin right now. Project will be completed around October. See weekly email for updates.
  - Two variances 28XX Newton Ave S in-ground pool on a steep slope. 20XX Cedar Lake Parkway build out.
  - Hill Lake Press having birthday celebration. The Bugle is one of few remaining neighborhood newspapers. We should let her know if we celebrate a milestone year.
  - Lunch with Lisa-April 27 Joan Vorderbruggen of Hennepin Theater Trust topic is Park Lots, public art installations and other Hennepin Ave initiatives. May lunch will be focus group for downtown master plan for tourism. June Lunch with Lisa field trip to Given's Violins, decades old local shop that is known worldwide. Space for 40 people. RSVP by calling Lisa's office.
5. Treasurer's Report: Kevin Thompson  
Received \$10,000 advance on NRP Phase II. Bugle income only shows January and February. Printing and postage expense is for one time membership mailing. Rent appears low but it is because we overpaid previous months. Web development expenses are tracking budget fairly closely.
6. Neighborhood Coordinator Report: Patty Wycoff
- Garage Sale has 21 registered sales so far. Volunteers needed the day of the sale and Thursday night May 5 to deliver the garage sale list flyers. Patty will put link to register sales on Next Door. Police officer has been hired from 9-1.
  - Annual dinner is May 11. Volunteers needed.
  - Membership drive off to good start. More people are using Pay Pal.
  - Garden Tour is advertised in the Bryn Mawr School Plant Sale Catalog. Will advertise in SW Journal in June
  - Hydrants will be connected May 18. Stewardship contract due to be renewed in May.
  - Downtown garbage will be taken care of by the Market if we pay them \$35 a month. This is \$13 cheaper a month than the city rates. Motion by Barry, approved
7. Bugle Report: JoEllyn Jolstad
- Election slate will be published this month, hedge updates, promotion of garden tour. Jay will submit article in May. No one signed up for rest of year. Chris Etz will sign up for June.
8. Webmaster Report: Jeremy Staffeld
- Beta link for website available so we can test it out. He is migrating content now. Communications committee needs to meet April 21 to go over updates of content. Will request someone to serve as lead for each section. Hope to have new site live by end of April. Committee will recommend someone to host it as well. There are a lot of photos on the website. If anyone has any recent, good photos send to [webmaster@bmna.org](mailto:webmaster@bmna.org) in as large a format as possible.
9. Standing Committee Reports (only as needed)
- Communications (Discussion of External Communications Policy)-Public Communications Policy regarding BMNA presence and response on NextDoor and other social media was approved. Public speaking for the BMNA is reserved for President or President's delegate. Board members don't have authority to speak for the board other than by a vote.

- Schools- Bryn Mawr School plant sale is going on now. Overstock sale will be May 6 and 7. Family Fun Night is April 22. Everyone is encouraged to attend. Next School Committee Meeting is April 28 at 7 pm at Bryn Mawr School.
- Gardens (Discussion of required NRP reallocation)
  - Motion to reallocate \$2,420.04 of Program Income from our Home Improvement Program strategy (Phase II Housing 1.1) and \$1,095.43 of Phase I rollover funds from our Improve School Safety strategy (Phase II Schools 1.2) to our Improve the Neighborhood Environment strategy (Phase II Environment 1.1). The reallocated funds would be used to support multiple public community gardens in Bryn Mawr. Seconded and approved.

MNDot representative came to last month's regular garden meeting. Sculptural hedge will probably not meet MNDot regulations to help us fund it. If we did live planting, they could potentially contribute. Seeking more neighborhood involvement.

Laurel Triangle-Cathy distributed a flyer to Area 3 residents to solicit volunteers. Design is a grove of trees with ground cover. Simplifies and less maintenance by volunteers. Create a gathering spot near bus stop. Create pocket park. Soliciting bid from Field. Plans are to install this spring.

Last Sunday 17 volunteers assisted with downtown garden beds by mulching cut outs in the sidewalks. Jeffrey from Studio 411 brought his equipment to haul away old soil and mulch which saved a lot of cost and time to BMNA.

Looking at purchasing 7 24" by 24" planters and a trough 4 feet by 2 feet to replace the planters that are in downtown area right now. Each pot is estimated to be \$450.

- Nominations- Lynda Shaheen, Sue Verrett Area 2  
Joanne Michalec, Chris Etz Area 4  
Jay Peterson, Vida Ditter, Barry Schade Area 6  
Kevin Thompson President, Secretary vacant
- Community Projects-16 projects submitted. 4 proposed and were approved: Bee Hotels at JD Rivers \$500, Street Painting \$1500, Buckthorn Removal \$1500, Doggie Waste Station \$1200 Another proposal was for traffic sign that tells you how fast you are driving. It's moveable and could be used throughout the neighborhood. This idea will be discussed further to see if it can be purchased with BMNA funds.

10. Articles of Incorporation Change—Kevin Thompson- Kevin Thompson

Kevin Thompson moved the following:  
that the following text be added to the BMNA Articles of Incorporation:

Article XIII

An action required or permitted to be taken at a board meeting may be taken by written action signed, or consented to by authenticated electronic

communication, by the number of directors that would be required to take the same action at a meeting of the board at which all directors were present.

Motion carried.

11. SWLRT Update —Vida Ditter/Barry Schade - EIS will come out this quarter. Lawsuit is on hold until EIS is released. Project plans are about 90% complete and available online
12. Downtown Bryn Mawr Business List Sign—Kevin Thompson- Jeffrey from Studio 411 is updating the sign. Approved request for BMNA to pay for up to \$500 in updates.
13. Discussion Items, New Business, Updates and Announcements- Jessica went to Nonprofit Assisted Fund Workshop. Mission is king. We should be measuring the impact of our mission. At annual meeting is time to reflect on this. We could have something at each table.
14. Adjourn by 8:45 p.m.

NEXT BOARD MEETING: **BMNA Annual Meeting, May 11, 2016**  
**7:00 p.m., Bryn Mawr Elementary Cafeteria**

UPCOMING EVENTS: Bryn Mawr Festival of Sales, May 7, 2016